

**Canon City Area Metropolitan Recreation and Park District**  
**575 Ash Street**  
**Canon City, CO 81212**  
**(719) 275-1578**

**REGULAR BOARD MEETING MINUTES**  
**February 8, 2022**

**CALL TO ORDER** The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by Board President, Jim Johnson, in the board meeting room located at 575 Ash Street.

**ROLL CALL**

Board Members:

Present:                 Jim Johnson  
                               Mike Sallie  
                               Nick Sartori

Staff:                     Kyle Horne         Executive Director  
                               Dawn Green        Finance Director

Attorney:                Dan Slater

Guests:                 Tony Adamic

Board member Jim Johnson made a motion, seconded by board member Mike Sallie to excuse the absence of board members Greg DiRito and Brett James. Motion carried unanimously, all present voting aye.

**ACCEPTANCE OF CONSENT AGENDA**

Board member Nick Sartori made a motion, seconded by board member Mike Sallie to accept the consent agenda as written on the February 8, 2022 regular meeting agenda. Motion carried unanimously, all present voting aye.

**CALL TO THE PUBLIC**

- No citizen addressed the board at this time.

**ORAL AND WRITTEN COMMUNICATIONS**

- Board member Nick Sartori has attended youth basketball games this season and stated that Cody (Bennett) is doing a good job with the program. A discussion concerning spectator conduct at the games followed. Supervisors are on site. It was suggested to maybe post the rules of conduct at the game as it may make enforcement easier.

**DISTRICT ADMINISTRATION REPORTS**

Executive Director – Kyle Horne reported:

- The Recreation District is in the process of hiring a person to fill the Parks Worker II/CPO (Certified Pool Operator) position.
- Kyle has spoken to Rob Meeker from Sol Vista regarding the ropes course to see if there is a way for it to be utilized again, and to get it on the schedule to get it inspected.
- Kyle Logan will be at the board meeting on April 12<sup>th</sup> to present the 2021 audit report. He has completed the draft and sent it to District staff to review.
- Kids Klub has received a grant from the state. The estimated award of \$140,000 is to be used in specific areas such as attracting and retaining staff or reducing fees. The District is looking at bonuses for the staff. Fee reductions cannot go below the level reimbursed by DHS. The new fees are as follows and will be marketed as a temporary rate reduction:

	Prior Fee	New Fee
Before	\$6.00	\$5.00
After	\$9.50	\$8.00
Half Day	\$17.75	\$14.75
Full Day	\$28.00	\$25.00

The Recreation District can also use the grant money to forgive debt for childcare or bring in instructors for staff training. It can also be used for buses for field trips to increase the enjoyment of the program for the children. The funds can be used until September 2023. Determining ways to use the funds is a work in progress. Board member Nick Sartori commented that there needs to be a marketing push to get this information out to current and potential program participants.

- Kyle met with representatives from the Noon Lions today and they are still willing to contribute \$30,000 to the Rouse Park improvement project. The group is going to try and turn the \$30,000 to \$45,000 through opportunities available to the Lions Club. Kyle is working on a grant application to the El Pomar Foundation and potential funding assistance through Black Hills Energy.
- The Canon City School District received a 21<sup>st</sup> Century Federal Grant to operate programs at McKinley Elementary and CCHS for three years. The school district is looking to partner with the Recreation District and the Boys & Girls Club and working on ways to implement that. Kyle had a conversation with Tim Renn at the school District. One optional use of the grant is to pay for swimming lessons at the Icabone pool for Canon City school district students. The grant would cover the hourly wage of the instructors as well. Another programming option is to look at the camps the District offers during the

summer. Kyle questioned Dan about the need to have an IGA in place, which Mr. Slater agreed would be needed.

Dan Slater:

- Dan Slater had no report.

### **UNFINISHED BUSINESS**

- Included in the board packets was a draft of a Request for Proposal (RFP) for concessions at Rouse Park this year. However, Kyle informed the board that staff is adamant that they would like to try and run concessions during the youth baseball and softball programs. Those hosting a tournament would have an option to run it themselves as a fundraiser for their organization or cause, or the District could bring in food trucks. During the fall youth football program, a food truck concession, like those awarded at Pathfinder Regional Park, will be sought. Staff is confident they can hire the staff necessary to run the concession stand during the summer, perhaps using scorekeepers or pool cashiers looking for extra hours.

Kyle stated that when James McDaniel held the concession lease, he did a wonderful job of making sure it was open when the District had events and programs scheduled at the park.

The Recreation District is looking to purchase a popcorn machine and a nacho cheese dispenser for the booth.

Board member Jim Johnson commented that it would be a good thing to try it for a year but stressed (in the name of cost recovery) the need to have a full accounting of the costs.

- Kyle and Devin Everhart and a representative of Terra Firma walked the area of the potential trail connection between South Canon Trails and Dawson Ranch. It was estimated that the trail would cost \$3,000 to build, not taking into consideration the amount needed for fencing. The Dawson Ranch HOA is willing to contribute some funding for the project. Adjacent landowner, Larry Harkins, is open to the project but has a request for the specific location of the parking lot. Kyle is in contact with City Manager Ryan Stevens regarding the project. Kyle would like to set up a future meeting with the Recreation District board, representatives from the City, Mr. Harkins, the Whitneys and Terra Firma to discuss it.

Board member Jim Johnson asked about ADA considerations for the trail. If it cannot be accomplished due to the terrain, it should not be marked as such. He also stated that staff needs to consider the future maintenance of the trail. There was discussion about approaching FAR for funding for this.

- Kyle stated that Devin Everhart and the parks crew have been making progress on the list of ADA compliance items at the District's parks and trails. There will be an update at the next regular board meeting.

### **ADJOURNMENT**

There being no further business to conduct, Board Chairman Jim Johnson adjourned the meeting at 7:34 p.m.

Submitted by:

Approved as written or amended:

*/s/ Dawn Green*

Dawn Green, Finance Director

*/s/ Jim Johnson*

Jim Johnson, Meeting Chair